



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS - SPECIAL MEETING MINUTES

November 28th, 2022

Chair Chinn called the Board of Commissioners Special meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Steven K. Chinn, Bill Miano, and Jeffrey Nicholas, Chief Ben Andrews, Assistant Chiefs Tony Hudson and Dan Orr, Administrative Assistant Caity Karapostoles, Maintenance Supervisor Tharin Huisman, Captains Joel McKeen, Bryan Swanberg, and Kolby Konopaski, Firefighters Scott Dickson and Jaisal White, Community Member Duane Chamlee and Zoom call in 360.808.4320.

CHANGES TO THE AGENDA

None

REGULAR BUSINESS


Agenda Bill 1: Reallocation of Command Staff Duties – The Commissioners, Chief Andrews and Assistant Chiefs Hudson and Orr discussed the roles of the current command staff and how those are expected to change as Battalion Chiefs are added to the District’s organizational chart. It is believed that addition of the B.C.’s will add more operational consistency throughout the stations and the shifts. The 3 Battalion Chief positions will each be tasked with one of the following responsibilities in addition to overseeing their assigned shift; Medical Safety, Training or Pub Ed/Investigation/Special Ops. On the new organizational chart Captains will run Stations, BCs will run Shifts and Assistant Chiefs will be responsible for Department-wide strategic planning, both yearly and multi yearly. **INFORMATION ONLY: NO ACTION NEEDED.**

EXECUTIVE SESSION


Chairman Chinn called for an Executive Session beginning at 3:00 p.m., expected to last for one hour under RCW 42.30.110 (g) to review the performance of a public employee. In attendance were Commissioners Chinn, Miano and Nicholas and Assistant Chief Dan Orr. At 4:00 p.m., Chairman Chinn extended the Executive Session an additional two hours, excused AC Orr and called in AC Hudson. At 4:45 p.m., Chairman Chinn excused AC Hudson and called in Chief Andrews. At 5:00 p.m., Chairman Chinn called the meeting back into Regular Session. No other decisions were reached during Executive Session.

ADJOURNMENT


Chair Chinn called for adjournment at 5:03p.m.




Steven K Chinn, Chairman



Jeffrey Nicholas, Commissioner



Bill Miano, Vice Chair

Attest: 

Ben Andrews, Fire Chief