



Clallam County Fire District 3

Motto: Service Driven Through Excellence and Innovation

BOARD OF COMMISSIONERS - REGULAR MEETING MINUTES

January 19th, 2021

Chair Gawley called the Board of Commissioners Regular meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App. Present were: Commissioners G. Michael Gawley, Steven K. Chinn, and Bill Miano, Chief Ben Andrews, Assistant Chiefs Tony Hudson and Dan Orr, Administrative Assistants Lori Coleman and Caity Karapostoles, Finance Manager Alwynn Whitaker, and Maintenance Supervisor Tharin Huisman

CHANGES TO THE AGENDA

No changes

APPROVAL OF MINUTES

Commissioner Chinn moved and Commissioner Miano seconded to approve the January 5th, 2021 Regular Meeting minutes. **MOTION CARRIED.**

REGULAR BUSINESS

Agenda Bill 1: IT Services Contract – Lancheros – AC Hudson presented the 2021 Employment Contract with Joe Lancheros for IT Services. The contract is for one year and the amount includes the 2021 CPI-U increase. The District is working with a Seattle firm on a IT Audit to determine the scope of work, along with future hardware and software needs. Commissioner Chinn moved and Commissioner Miano seconded to approve the IT Services Contract with Mr. Lancheros for 2021. **MOTION CARRIED.**

Agenda Bill 2: Approval of Payroll and Expense Claims – Commissioners conducted their review of the expense claims and payroll reports. Commissioner Chinn moved and Commissioner Miano seconded to approve Accounts Payable Claim check numbers 109404 through 109465, dated January 19th, 2021 totaling \$175,733.01; Payroll Warrant/Claim check numbers 109394 through 109403 and Monthly Payroll EFT's and IRS Deposit dated January 8th, 2021, in the amount of \$547,691.39; for a disbursement grand total equaling \$723,424.40. **MOTION CARRIED.**

GOOD OF THE ORDER –


- Chief Andrews reported on the progress of the Low Acuity Unit indicating that Management would be meeting with Labor this week to gather input and seeking for potential line-staff member for the project. Projected launch of the Low Acuity Unit is April 1st, 2021.

EXECUTIVE SESSION

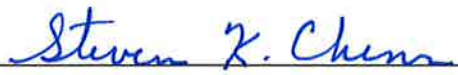
Chairman Gawley called for an Executive Session beginning at 1:12 p.m., expected to last for 8 minutes under RCW 42.30.110 (1)(g) to review the performance of a public employee. In attendance were: Commissioners Gawley, Chinn and Miano. At 1:20. Chairman Gawley called the meeting back into Regular session. No action was taken during Executive Session.

ADJOURNMENT

Chair Gawley called for adjournment at 1:22 p.m.



G. Michael Gawley, Chairman



Steven K Chinn, Vice Chair



Bill Miano, Commissioner

Attest: 

Ben Andrews, Fire Chief