



Clallam County Fire District 3

Motto: Service Driven Through Excellence and Innovation

BOARD OF COMMISSIONERS - SPECIAL MEETING MINUTES

January 30, 2024

Chair Jeffrey Nicholas called the Board of Commissioners Special meeting for Clallam County Fire District 3 to order at 1:00 p.m. in person at 255 Carlsborg Road in Sequim and via the Zoom App. Present were: Commissioners Jeffrey C. Nicholas, Mike Mingee and Bill Miano, Chief Dan Orr, Deputy Chief Tony Hudson, District Secretary Lori Coleman, Maintenance Supervisor Tharin Huisman, Finance Manger Alwynn Whitaker, and Admin Assistant Caity Karapostoles.

REGULAR BUSINESS

Agenda Bill 1: Strategic Planning – The commissioners held a work session to identify and prioritize long-term and short-term goals. They identified these long-term goals: Establish Mobile Integrated Healthcare/Partnerships/Alternate Delivery, Improve Service Delivery/Dispatch, Community Outreach – Lid-Lift 2025, Replace Station 33, Functional consolidation when possible, Stakeholder Agreement(s)/Partnership, and Professional Development. They identified these short-term goals: Support BC Development, Position District to run Lid-Lift, Hire Project Manager for ST 33, Implement response Matrix/Update Run Cards to reflect response matrix, Support and encourage outreach programs/career, Be more active in PenCom Advisory Board, Staff LAU with Paramedics/make agreements with Labor, Software Audit, Reduce Overtime, Outsource when possible, Complete all CBAs and Labor/Management Relations Training. The commissioners will put this together in a document and present it at the next meeting for adoption. **INFORMATION ONLY, NO ACTION REQUESTED.**

EXECUTIVE SESSION

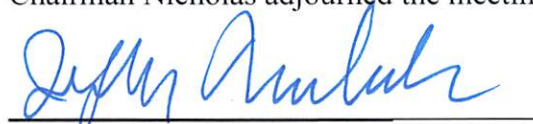
Chairman Nicholas called for an Executive Session beginning at 3:20 p.m., expected to last for fifteen (15) minutes under RCW 42.30.110 (g) to review the performance of a public employee and Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. Jeffrey C. Nicholas, Mike Mingee and Bill Miano, Chief Dan Orr, Deputy Chief Tony Hudson, and District Secretary Lori Coleman. At 3:35 p.m. Commissioner Nicholas extended the session another fifteen (15) minutes. At 3:50 p.m. Commissioner Nicholas called the meeting back into Regular Session. No decisions were reached during the Executive Session.

GOOD OF THE ORDER –

- Commissioner Mingee thanked staff, the Fire Chief, Deputy Chief Tony Hudson, and Executive assistant Lori Coleman for all their work over the past few months with the changes the Fire District has undertaken and the hiring process for a new Fire Chief. He believes good changes are upon the District and tells everyone that often the leaders are overlooked and not thanked as much as they should be, he asks them to “celebrate the wins”!

ADJOURNMENT

Chairman Nicholas adjourned the meeting at 3:50 p.m.



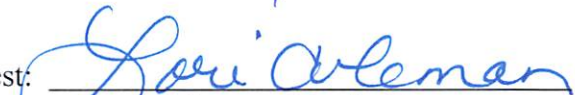
Jeffrey Nicholas, Chairman



Michael Mingee, Vice Chairman



Bill Miano, Commissioner

Attest: 

Lori Coleman, District Secretary