



# Clallam County Fire District 3

*Motto: Serve, Respect, Prevent and Protect*

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## BOARD OF COMMISSIONERS - REGULAR MEETING MINUTES

**February 18, 2020**

Chair Gawley called the Board of Commissioners Regular meeting for Clallam County Fire District 3 to order at 1:00 p.m. at Station 34 – 323 N Fifth Avenue, Sequim, WA. Present were: Commissioners G. Michael Gawley, Steven K. Chinn, and Bill Miano, Assistant Chiefs Tony Hudson, Dan Orr, and Eric Quitslund, Administrative Assistant Lori Coleman, Finance Manager Alwynn Whitaker, Captain Marc Lawson, Lt. Jeff Albers, FF/PM Matt Newell and citizens Duane Chamlee and Mel Fisher.

### CHANGES TO THE AGENDA

None

### APPROVAL OF MINUTES

Commissioner Chinn moved and Commissioner Miano seconded to approve the January 30<sup>th</sup>, 2020, Regular Meeting minutes. **MOTION CARRIED.**

Commissioner Miano moved and Commissioner Chinn seconded to approve the February 4<sup>th</sup>, 2020, Regular Meeting minutes. **MOTION CARRIED.**

### PUBLIC COMMENT

None

### REGULAR BUSINESS

**Agenda Bill 1: Civil Action by Labor Unions** – AC Hudson reported that: Local 2933, along with well over a hundred additional public employers in Washington State, filed a civil action in Thurston County as means to prevent the release of their member's personal information to the Freedom Foundation. They believe the requested information should be considered beyond the scope of what is allowed to be requested by the Public Records Act for distribution. No action requested; information only.

**Agenda Bill 2: Ambulance Chassis Resolution 2020-02** – AC Quitslund reported that: the chassis from G-24 no longer has an application for the District and has been placed on the Public Auction website; staff is asking that it be declared surplus. Commissioner Chinn moved and Commissioner Miano seconded Resolution 2020-02, declaring Ambulance G-24's chassis surplus. **MOTION CARRIED.**

**Agenda Bill 3: Hiring Recommendations** – AC Hudson reported that: staff have completed the evaluation process and Chief's interviews for Firefighter EMT and PM positions. Staff is recommending that the commissioners authorize Chief Andrews to offer conditional job offers to: Jon Donahue, Bo Pinnell, Colton McGuffey, Paul Lang and Tyler Campbell for firefighter/EMT and to Chris Darling for Firefighter/Paramedic. FM Whitaker has ran cost analysis that demonstrates that the District can sustain filling the commissioner approved positions in addition to filling two upcoming vacancies due to imminent retirements. Chairman Gawley asked to defer a motion until after executive session. No action was taken at this time; to be continued after Executive Session.

**Agenda Bill 4: Approval of Payroll and Expense Claims** – Commissioners conducted their review

of the expense claims and payroll reports. Commissioner Chinn moved and Commissioner Miano seconded to approve Accounts Payable Claim check numbers 108621 through 108667, dated February 18<sup>th</sup>, 2020 totaling \$50,246.59; Payroll Warrant/Claim check numbers 108610 through 109620, Payroll EFT's and IRS deposit for monthly payroll dated February 10<sup>th</sup>, 2020, in the amount of \$572,888.07; for a disbursement grand total equaling \$623,134.66. **MOTION CARRIED.**

**GOOD OF THE ORDER**

- Commissioner Miano advised that he plans to attend the WFCR Region 9 Spring Workshop on March 14<sup>th</sup>, 2020 in Bremerton. The other commissioners will consider attending as well.

**EXECUTIVE SESSION**

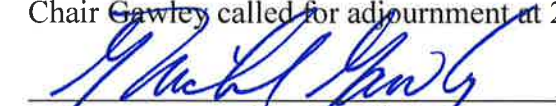
Chairman Gawley called for an executive session beginning at 1:30 pm, expected to last for 1 hour and 5 minutes under RCW [42.30.110 \(1\)\(g\)](#) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; talking about two different subjects. In attendance were: Commissioners Gawley, Chinn and Miano and AC Hudson, Orr, and Quitslund. At 1:45 AC Hudson, Orr and Quitslund were excused. At 2:35 pm Chairman Gawley called the meeting back into Regular Session.

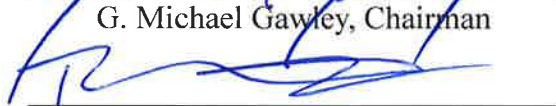
The first subject action was regarding **Agenda Bill 3: Hiring Recommendations**: Commissioner Chinn moved and Commissioner Miano seconded to authorize Chief Andrews to extend conditional job offers to: Jon Donahue, Bo Pinnell, Colton McGuffey, Paul Lang and Tyler Campbell for firefighter/EMT and to Chris Darling for Firefighter/Paramedic.


The second subject has no action taken during Executive Session.

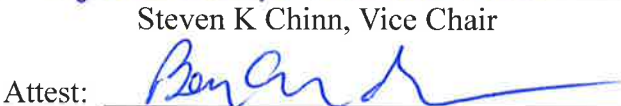
**ADJOURNMENT**

Chair Gawley called for adjournment at 2:36 p.m.

  
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 G. Michael Gawley, Chairman

  
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 Bill Miano, Commissioner

  
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 Steven K Chinn, Vice Chair

Attest:   
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 Ben Andrews, Fire Chief