



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS – MEETING MINUTES

January 7, 2025

Chair Nicholas called the Board of Commissioners Meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Jeffrey Nicholas, Michael Mingee and Bill Miano, Chief Justin Grider, Deputy Chief Tony Hudson, District Secretary Lori Coleman, Finance Manager Misty Shaw, BC Chris Turner, Admin Assistant Caity Karapostoles, Firefighter Beau Sylte, Volunteer Coordinator Chris Lovering, Reporter Matt Nash and citizen Duane Chamlee.

Changes to the Agenda – None.

PUBLIC COMMENT – None

CONSENT AGENDA

1.) Regular Meeting Minutes, December 17, 2024.

Commissioner Miano moved, and Commissioner Mingee seconded to approve the Consent Agenda as presented. **MOTION CARRIED**

Fire Chief's Report – Chief Grider reported:

- The Levy Committee continues to meet, and they are busy making social media posts and these have been well received by the public.
- Fire Academy is wrapping up and Dire District 3 has 8 students in the class.
- Continues to meet with Matt Huish, Sequim City Manager and other stakeholders regarding Emergency Management.
- DC Hudson continues to attend PenCom meetings and work on updating run cards.
- The firefighter contract is still under negotiations.
- He will attend the Legislative Day on February 6th; he and two commissioners have appointments with representatives.
- There is an Operation's meeting coming up for all officers.
- The Community Paramedic Program is going well; he will be on an upcoming agenda to present a 6-month review to the Board.
- Two career members are out on extended leave.
- Staff continue to update software as recommended by the software audit.
- He has contacted local fire chiefs about a joint application for the Title III Grant.
- Staff applied for an AFG micro grant for mobile repeaters.
- Staff continue to meet with Olympic Ambulance and are looking to draft a new contract. He met with PA Fire and District 2 to discuss a joint contract; more information will be forthcoming.
- Staff are still waiting on the final WSRB report.

- A site visit was conducted for the USDA Grant for three (3) new staff vehicles, the District has received \$159,416.97 thus far.
- The Brush truck chassis has been given a VIN #, this means production is taking place.
- He and the commissioners are setting up a meeting with staff from the City of Sequim to discuss the Tax Increment financing they are looking into.
- The District surplussed a bunch of frogg toggs® and donated them to the Food Bank for their volunteers.
- The Local EMS Council is looking at its OTEP program and considering alternatives for subscriptions to EMSConnect.
- Attended an OPNET meeting at US Border Patrol.
- Attended the December food give away at the Food Bank.
- Continues to watch progress on county and city development.
- FCT McKenzie and BC Truner have been working with Clallam County Code Enforcement officer on two different properties that have been problematic.

Agenda Bill 1: Agendizing upcoming Board Workshop – The Board discussed wanting to hold a workshop to set goals for 2025. Commissioner Mingee had a list of topics that he wants to discuss. The group agreed to hold the workshop as the final agenda item at the next meeting.
INFORMATION ONLY, NO ACTION REQUESTED.

GOOD OF THE ORDER

- Commissioner Nicholas –
 - Reported that the Levy Committee made a video for Facebook and Instagram, and it was a great success. The video was narrated by Chief Grider and gave a lot of information about the District.
- The commissioners and Chief Grider will meet with the City to discuss the Tax Increment Financing the city is exploring to discuss how this will affect the District.
- Chief Grider –
 - Reported that this Thursday, January 9th, will be DC Hudson's 40th year with the District.

Chairman Nicholas called for a 5-minute recess at 1:46.

EXECUTIVE SESSION

Chairman Nicholas called for an Executive Session beginning at 1:51 p.m., expected to last for Thirty (30) minutes under - RCW 42.30.140 (4) - Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress, and RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. In attendance were Commissioners Nicholas, Mingee, Miano, Fire Chief Justin Grider and DC

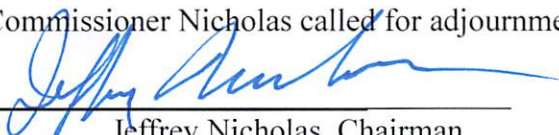
Hudson. At 2:21 p.m. Commissioner Nicholas called the meeting back into Regular Session. No decisions were reached during the Executive Session.

NEXT MEETINGS –


1/21/2025 – Regular Board Meeting with an agenda item for 2025 Goal Setting Workshop.

ADJOURNMENT

Commissioner Nicholas called for adjournment at 2:22 p.m.



Jeffrey Nicholas, Chairman



Michael Mingee, Vice Chairman



Bill Miano, Commissioner

Attest: 

Lori Coleman, District Secretary