



Clallam County Fire District 3

Motto: *Serve, Respect, Prevent and Protect*

BOARD OF COMMISSIONERS - SPECIAL MEETING MINUTES

April 28th, 2023

Chair Miano called the Board of Commissioners Special meeting for Clallam County Fire District 3 to order at 9:00 a.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Bill Miano, and Jeffrey Nicholas, Fire Code Technician Mike Mingee, Interim Fire Chief Dan Orr, Assistant Chief Tony Hudson, Administrative Assistant Caity Karapostoles, Volunteer Firefighter Association President Tharin Huisman, Local 2933 Representative Kolby Konopaski, Captain Chris Turner, future Battalion Chief Elliott Jones, Volunteer Blaine Zechenelly, ESCI Facilitators Rudy Ruiz and Joe Quinn. Attending via Zoom was FF Scott Dickson.

CHANGES TO THE AGENDA - None

Agenda Bill 1: Organizational Leadership – Facilitator Ruiz led the group through the new Organizational Leadership Chart including the creation of the position of Battalion Chief.
INFORMATION ONLY, NO ACTION TAKEN

Agenda Bill 2: Best Practices in Board-Fire Chief Relationship – Facilitator Ruiz gave each attendee sticky notes and asked that they write down three things each that they believed were the 1.) Duties, 2.) the Responsibilities and 3.) Expectations for the Commissioners, the Fire Chief, the Assistant Chiefs, the Battalion Chiefs, and the Captains. The group then reviewed duties, responsibilities and expectations of each position. Many voiced the same components for each. Facilitator and Attorney Joe Quinn discussed the legal aspect of Board-Fire Chief interaction and answered questions concerning the relationship between the Commissioners and the members of the District. **INFORMATION ONLY, NO ACTION TAKEN**

Agenda Bill 3: Develop Implementation Plan – How to develop an implementation plan was discussed and a variety of ideas were shared. **INFORMATION ONLY, NO ACTION TAKEN**

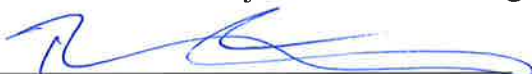
Agenda Bill 4: Next Steps – Facilitator Ruiz shared the follow up the District will receive from ESCi for the next twelve months in Leadership Counseling and Support.

GOOD OF THE ORDER - None


EXECUTIVE SESSION - None

ADJOURNMENT

Chairman Miano adjourned the meeting at 2:47 p.m.




Bill Miano, Chairman



Jeffrey Nicholas, Vice Chair

Vacant, Commissioner

Attest: 

Lori Coleman, District Secretary