



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS - SPECIAL MEETING MINUTES

March 14th, 2023

Chair Chinn called the Board of Commissioners Special meeting for Clallam County Fire District 3 to order at 1:00 p.m. via the Zoom App and in person at 255 Carlsborg Road in Sequim. Present were: Commissioners Steven K. Chinn, Bill Miano, and Jeffrey Nicholas, Chief Ben Andrews, Assistant Chiefs Tony Hudson and Dan Orr, Finance Manager Alwynn Whitaker, Administrative Assistant Caity Karapostoles, Maintenance Supervisor Tharin Huisman, Captains Chris Turner, Travis Anderson and Kolby Konopaski, and Community Member Dennis.

CHANGES TO THE AGENDA

Agenda Bill 1: 2023 Budget Priorities – Financial Manager Alwynn Whitaker indicated that most of projected revenue for 2024 is still undetermined. Salaries will increase, the CPI will likely be up but by how much is unknown. The District is doing well fiscally, in part because of the delayed acquisition of planned Capital purchases due to the pandemic. The Commissioners developed a chart of priorities for the District as it moves forward in creating the 2024 Budget.

INFORMATION ONLY, NO ACTION TAKEN

Priorities for 2024		Governance	Wellness		Personnel		Capital Projects	
Remodeling 33		Financing Bond election	Advanced Clinical Evaluation	SC*	Additional Mechanic		Reseater-maint. replacement	
adding bath/bedroom		\$20,300-\$180,080 depending time of year	Cancer Screening/Mental Health		Possible Additional Staffing		Turnouts	
removing tower		need resolution by Aug for new ballot	ramifications on health/life		Grounds Seasonal		Brush Truck	
New 20n 33		Standards of Coverage determined	insurance coverage		New personnel training		Asphalt	
Facilities Plan	UM** SC* BM*	Service Delivery Objectives	Shop Health Insurance		Paramedic training district	BM*	Brush Truck/Engine(s)	BM*
Hiring Building consultant		Maintenance agreement					Hoop	
for finance advice		funding additional mechanic					Beetle Squeezers	
Selling Unused Property								
Building Seismic test results								
New Training Tower	SC*							
34 Kitchen & generator								
Extending/enclosing Shop Carport								
SCBA compressor at Shop								
New Station Filing System								

Commissioners had three votes each for their priorities. * represents a vote

GOOD OF THE ORDER

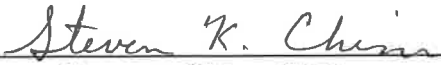
Alwynn Whitaker reported that Chaplain Pat Ellis has submitted Capt. Chad Cate's name to be included on the Fallen Firefighters' wall at the National Fire Academy in Maryland, on the Fallen Fighters' wall in Colorado and at the Washington State Fire Academy in North Bend.

EXECUTIVE SESSION


Chairman Chinn called for an Executive Session beginning at 3:00 p.m., expected to last for 30 minutes under RCW 42.30.110 (g) to review the performance of a public employee. In attendance were: Commissioners Chinn, Miano, Nicholas and Chief Andrews. At 3:30 p.m., Chairman Chinn extended the Executive Session an additional 15 minutes. At 3:45 p.m., Chairman Chinn called the meeting back into Regular Session. No other decisions were reached during Executive Session.

ADJOURNMENT

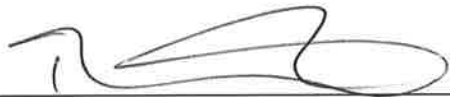
Chair Chinn called for adjournment at 3:45 p.m.



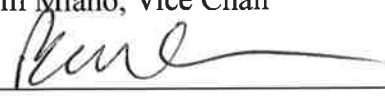
Steven K Chinn, Chairman



Jeffrey Nicholas, Commissioner



Bill Miano, Vice Chair

Attest: 

Ben Andrews, Fire Chief