



Clallam County Fire District 3

Motto: Serve, Respect, Prevent and Protect

BOARD OF COMMISSIONERS - REGULAR MEETING MINUTES

April 2nd, 2019

Chair Barnfather called the Board of Commissioners Regular meeting for Clallam County Fire District 3 to order at 1:00 p.m. at Station 34 – 323 N Fifth Avenue, Sequim, WA. Present were: Commissioners James D. Barnfather, G. Michael Gawley and Steven K. Chinn, Assistant Chiefs Eric Quitslund and Dan Orr, Office Assistant Caity Karapostoles, Administrative Assistant Lori Coleman, Finance Manager Alwynn Whitaker, FF/PM Bryce McGinley and Stef Anderson, FF/EMT Travis Anderson, Volunteer Bill Miano and Citizens Duane Chamlee and Mel Fisher.

Absent – Chief Andrews due to illness.

CHANGES TO THE AGENDA

Commissioner Barnfather called for changes to the agenda; he changed the order of agenda item #1 to present after Executive Session.

APPROVAL OF MINUTES

Commissioner Gawley moved and Commissioner Chinn seconded to approve the March 19th, 2019, Regular Meeting minutes. **MOTION CARRIED.**

PUBLIC COMMENT

None

REGULAR BUSINESS

Chief's Report – In Chief Andrews's absence, AC Quitslund reported that:

- Chief Andrews and AC Orr attended the LERA Conference in Seattle along with Chris Corbin and Bryce McGinley, both officers of Local 2933. Chief Orr reported that while many of the seminar topics were school district centric, the conference had some useful takeaways including different approaches to employee health care, labor law trends and recent arbitration decisions.
- Chief Andrews has been in contact with attorney Brian Snure to obtain answers concerning the EMS Levy Renewal. Conversations have generated additional questions; findings will be presented to the board in the near future.
- Replacement of one of the medic units at station 34 with a non- transport vehicle is moving forward. The Apparatus TAG is assessing the feasibility of using either a large SUV or a pickup. The trial use of a district owned pickup in place of a medic rig has been postponed to allow for further conversations with labor.
- Most of the new SCBA packs have arrived and have been programmed and entered into a data base. The cylinders are expected in the middle of April and training will begin once they arrive.

- The Training Center classroom is scheduled to arrive at the Training Center on April 4th. The site is being prepared and temporary power is being installed. Plans for storm water runoff and other utility connections need to be finalized. The two halves will be placed temporarily and will remain sealed, heated and dehumidified until the necessary permits are secured and the classroom can be slid into its permanent position.
- Chief Andrews submitted charts comparing the number of runs by month and by year. Year to date call volume is up 6.5% compared to Quarter 1- 2018.

Agenda Bill 2: Approval of Payroll and Expense Claims – Commissioners conducted their review of the expense claims and payroll reports. Commissioner Chinn moved and Commissioner Gawley seconded to approve Accounts Payable Claim check numbers 107769-107809, dated April 2nd, 2019 totaling \$469,000.47; Payroll EFT’s and IRS deposit for monthly payroll dated March 25th, 2019, in the amount of \$33,515.03; for a disbursement grand total equaling \$502,515.50. **MOTION CARRIED.**

EXECUTIVE SESSION

Chairman Barnfather called for an executive session beginning at 1:21 pm, expected to last for 34 minutes under RCW 42.30.140 (4) to negotiate employment agreements. In attendance were: Commissioners Barnfather, Chinn and Gawley, AC Orr and Quitslund. At 1:55 pm Commissioner Barnfather extended the session for an additional five minutes. At 2:00 pm, Commissioner Barnfather extended the session for an additional five minutes. At 2:05 pm Commissioner Barnfather called the meeting back into Regular Session. Commissioner Barnfather reported that the Executive session was conducted to address Agenda Item 1.

Agenda Bill 1: Employment Agreement – Commissioners decided to postpone this item until the next board meeting meanwhile seeking advice of legal counsel before making a decision. No action was taken during executive session.

GOOD OF THE ORDER – It was reported that:

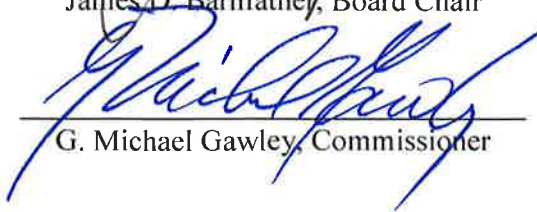
- Commissioner Chinn will be absent from the April 16th, 2019 BOC meeting.
- Hilary Franz held a meeting to explain the proposed legislative change to increase property taxes to help fund Wildland costs, unfortunately no one from the District was able to attend. Commissioner Barnfather is aware of the proposition and will be watching for more information.

ADJOURNMENT


Chair Barnfather called for adjournment at 2:07 p.m.




 James D. Barnfather, Board Chair



 G. Michael Gawley, Commissioner



 Steven K Chinn, Vice Chair

Attest: 

 Eric Quitslund, Assistant Chief